

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
(Annual Meeting)

12 June 2017

Present:-

Councillors Best, Biederman, Bown, Burridge-Clayton, Chugg, Coles, Colthorpe, Eastman, Ellery, Greenslade, Hannaford, Healey, Hendy, Hosking, Hunt, Leaves, Peart, Prowse, Randall Johnson, Redman, Riley, Saywell, Thomas, Trail, Wallace and Wheeler.

DSFRA/1 **Election of Chair**

Councillor Greenslade **PROPOSED**, with Councillor Ellery seconding, that Councillor Healey be elected Chair.

Councillor Chugg **PROPOSED**, with Councillor Colthorpe seconding, that Councillor Randall Johnson be elected Chair.

In accordance with Standing Order 25(3), the Authority then resolved to hold a secret ballot, following which it was

RESOLVED that Councillor Randall Johnson be elected Chair until the Annual Meeting of the Authority in 2018.

DSFRA/2 **Minutes**

RESOLVED that the Minutes of the Budget Meeting held on 17 February 2017 be signed as a correct record.

DSFRA/3 **Election of Vice-Chair**

Councillor Bown **PROPOSED**, with Councillor Greenslade seconding, that Councillor Healey be elected Vice-Chair.

Councillor Saywell **PROPOSED**, with Councillor Chugg seconding, that Councillor Wallace be elected Vice-Chair.

In accordance with Standing Order 25(3), the Authority then resolved to hold a secret ballot, following which it was

RESOLVED that Councillor Healey be elected Vice-Chair until the Annual Meeting of the Authority in 2018.

DSFRA/4 **Review of Constitutional Framework Documents**

The Authority considered a report of the Clerk to the Authority (DSFRA/17/10) on the outcome of the most recent review of the Authority's constitutional governance framework documents (Standing Orders, Financial Regulations etc.).

While the documents remained fit for purpose and required no material, substantive changes, the opportunity had been taken to make minor amendments for clarification purposes, or to reflect both internal Service changes over the past twelve months and other changes necessitated by external factors. The minor amendments were highlighted in the report.

RESOLVED

- (a). that the minor amendments to constitutional governance documents, as set out in Section 3 of report DSFRA/17/10, be noted; and

- (b). that, subject to (a) above, the constitutional governance framework documents as listed in Section 1 of the report be endorsed.

DSFRA/5 Schedule of Appointments to Committees, Outside Bodies etc.

The Committee considered a report of the Clerk to the Authority (DSFRA/17/11) on appointments to the Authority's committees and to outside bodies for the forthcoming (2017-18) municipal year.

RESOLVED

- (a). that, in accordance with Standing Orders, appointments be made to Committees etc. for the forthcoming (2017-18) municipal year as shown below, the term of office to be until the Authority's Annual Meeting in 2018:

Audit & Performance Review Committee

Councillors Burridge-Clayton, Healey, Hunt, Saywell, Trail, Wallace and Wheeler.

Community Safety & Corporate Planning Committee

Councillors Bown, Colthorpe, Eastman, Ellery, Leaves, Prowse and Redman.

Determinations & Dispensations Committee

Councillors Bown, Coles, Ellery, Redman and Thomas.

Human Resources Management & Development Committee

Councillors Best, Bown, Burridge-Clayton, Chugg, Hannaford, Peart and Thomas.

Resources Committee

Councillors Biederman, Chugg, Coles, Greenslade, Hendy, Hosking and Peart.

Capital Programme Working Party

Councillors Bown, Greenslade, Healey and Wheeler

Equality & Diversity Member Champion

Councillor Redman.

Climate Change & Sustainability Member Champion

Councillor Burridge-Clayton.

Local Pensions Board

Councillor Greenslade

- (b). that Councillors Healey and Thomas be confirmed as Authority-appointed Non-Executive Directors on the Board of Red One Ltd. but that the Clerk be requested to arrange an appropriate selection process to determine the third appointment;
- (c). that the appointment of Mr. David Watson as the Authority's Independent Person as required by the procedures introduced by the Localism Act 2011, for a further twelve months until the Authority's Annual Meeting in 2018, be confirmed;
- (d). that appointments be made to Outside Bodies as shown for the forthcoming (2017-18) municipal year, the term of office to be until the Authority's Annual Meeting in 2018 unless otherwise indicated:

LOCAL GOVERNMENT ASSOCIATION (LGA)

(i) Fire Commission

Authority Chair and Councillor Ellery.

(ii) General Assembly

Authority Chair (exercising 2 Service and 1 Corporate votes);
Councillors Bown, Redman and Wheeler (each exercising 1 Service vote).

SOUTH WEST COUNCILS

Authority Chair.

SOUTH WEST PROVINCIAL COUNCIL

Chair of the Human Resources Management and Development Committee (once appointed).

- (e). that, subject to (d) above, the terms of reference for the Authority's committees etc., as set out in Appendix B to the report, be approved.

DSFRA/6 Draft Calendar of Meetings 2017-18

The Authority considered a report of the Clerk (DSFRA/17/12) to which was appended a draft Calendar of Meetings for the forthcoming (2017-18) municipal year.

RESOLVED that the draft Calendar be approved.

The Meeting started at 10.00 am and finished at 11.25 am